

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

**September 9, 2019
7 PM**

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Karen Greer, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes:* Regular Meeting: August 13, 2019

6. Presentations: None at this time.

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. District Department Reports:

Westampton Middle School Report:	Yashanta Holloway-Taluy, Principal
H.I.B. Report:	None at this time.
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Karen Greer, Board Secretary

9. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

10. Correspondence: None at this time

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Ryan Fagan, and Jennifer Dinardo

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 1. a. Payment of Cafeteria Account Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 2. Approval of Resignation of HHS Aide:*

MOTION:

The Superintendent calls for a motion to accept, with regret, the letter of resignation of HHS Aide, Courtney Braumuller, effective August 21, 2019.

11. A. 3. Approval of WMS Teacher:*

MOTION:

The Superintendent calls for a motion to approve Richard Burke as a WMS 7th and 8th grade Math Teacher for the 2019-2020 school year at a salary of \$55,201 (prorated). Step 1, BA.

11. A. 4. Approval of WMS Vice Principal:*

MOTION:

The Superintendent calls for a motion to approve Anthony Browning as the Vice Principal of WMS for the 2019-2020 school year at a salary of \$83,000 (prorated to \$69,167 for 2019-2020 SY). Mr. Browning’s start date is September 3, 2019.

11. A. 5. Approval of Classroom Next Hours:

MOTION:

The Superintendent calls for a motion to approve the following teachers to submit timesheets not to exceed ten (10) hours, at the contracted rate of \$40.61, for hours worked on the HHS Classroom Next program.

Kelly Hudson	Katherine Hansel	Dana Schultz
Megan Jedwabny	Kristen Niemiec	Amy Stuck

11. A. 6. Approval of Climate Committee Summer Hours:

MOTION:

The Superintendent calls for a motion to approve the following teachers to submit timesheets not to exceed three (3) hours, at the contracted rate of \$40.61, for a summer Climate Committee meeting.

Connie Austin Heredia	Maria Yoerke	Cristina Finn	Laurisa Duba	Mirian Montes
Tiffany Coston	Carrie Cianfrone	Cristina Burrows	Michael Leone	

11. A. 7. Approval of Summer CPI Training Prep Hours:

MOTION:

The Superintendent calls for a motion to approve Danica Carmichael and Guy Powers to submit timesheets not to exceed three (3) hours, at the contracted rate of \$40.61, for CPI Training prep.

11. A. 8. Approval of WMS Summer Scheduling Hours:

MOTION:

The Superintendent calls for a motion to approve Matthew Doyle’s submission of timesheets not to exceed nineteen (19) hours at the contracted rate of \$40.61, for summer hours worked on scheduling for WMS.

11. A. 9. Approval of Teacher Leaders for the 2019-2020 School Year:

MOTION:

The Superintendent calls for a motion to approve the following Teacher Leaders for the 2019-2020 school year:

School	Stipend- Group “A” \$3,400 (\$35.78/hr.) minimum of 95 hrs.	Teacher
HHS	Group A - \$3,400 Split Stipend of \$1,700/each	Chrissy Pancheri Megan Jedwabny
WIS	Group A - \$3,400	Stacey Zubrzycki
WMS	Group A - \$3,400	John Tornquist

11. A. 10. Approval of Mentoring Teachers:

MOTION:

The Superintendent calls for a motion to approve the following Mentor Teacher for the 2019-2020 school year:

Mentor	Mentee
Alicia Hellmann	Meghan O’Connor

11. A. 11. Approval of Part-Time HHS Preschool Teacher:*

MOTION:

The Superintendent calls for a motion to approve Katie Salmons as a Holly Hills Special Education part-time (.5) Preschool Teacher for the 2019-2020 school year at a part time (.5) salary of \$ 29,280 (prorated). Step 1, MA.

11. A. 12. Approval of Out of District 1:1 Aide:*

MOTION:

The Superintendent calls for a motion to approve Melinda Goss as an out of district 1:1 aide for student ID# 3875862910 for the 2019-2020 school year at a salary of \$23,277 (prorated).

11. A. 13. Approval of HHS Aide:*

MOTION:

The Superintendent calls for a motion to approve Laura Luisi as a HHS Aide for the 2019-2020 school year at a salary of \$23,277 (prorated).

11. A. 14. Approval of Westampton Middle School Club/Activity Advisors for the 2019-2020 School Year:

MOTION:

The Superintendent calls for a motion to approve the following WMS club/activity advisors for the 2019-2020 school year:

Hourly Position Rate Per Contract		
Lunch Duty Supervisor	\$23.71/45 min \$15.80/30 min	Cristina Burrows
Bus Duty	\$31.61/hour	Carrie Cianfrone
Group C Activity Positions Minimum 35 Hours (\$1,130)		
Advanced Ensemble	Group C -\$1,130 Split Stipend of \$565/each	Matthew Barone Julia Beekman

11. A. 15. Approval of BOE Letter of Support for Doctoral Dissertation Research:*

MOTION:

The Superintendent calls for a motion to approve a letter of support/BOE approval for former employee, Casey Crass, to conduct research for her doctoral dissertation. Teacher participation in this research is voluntary, will be conducted outside of contracted time, and the school district will not be identifiable in the published work. No students will be involved in this research.

11. A. 16. Approval of HHS & WIS New Student Screening Summer Hours:

MOTION:

The Superintendent calls for a motion to approve Megan Jedwabny’s submission of timesheets not to exceed fifty (50) hours at the contracted rate of \$40.61, for summer hours worked for new student screenings for HHS & WIS.

11. A. 17. Approval of Literacy Plus Program at Holly Hills School:

MOTION:

The Superintendent calls for a motion to approve Sandy Danziger to continue the Literacy Plus program at Holly Hills School. Mrs. Danziger will work approximately five (5) hours per week at the rate of \$40/hour, not exceeding \$7,500 annually.

11. A. 18. Approval of Literacy Plus Program at Holly Hill School:

MOTION:

The Superintendent calls for a motion to approve Donna Dern as a Literacy Plus program instructor at Holly Hills School. Mrs. Dern will work approximately five (5) hours per week at the rate of \$40/hour, not exceeding \$7,500 annually.

11. B. Curriculum/Community Committee:

Members: Rayna Denneler, Christopher Hamilton, and Vanessa Nichols

11. C. Legislative/Policy Committee:

Members: Alan Hynes, Suzanne Applegate, and Malcolm Whitley

12. A. Information Items: None at this time.

12. B. Enrollment Report: * September 2019

12. C. Fire/Security/Bus Drills: None at this time.

School	Drill	Date	Zone/Time

12. D. Suspensions: None at this time.

12. E. Reports: None at this time

12. F. Miscellaneous Action Items: None at this time.

12. F. 1. Approval of Facilities Use Calendar WMS and HHS: September calendar previously approved.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: None at this time.

13. C. Cafeteria Report: None at this time.

13. C. 1. Building Inspection Reports: None at this time.

13. D. Action Items:

13. D. 1. Resolution #7-19: Monthly Reports of Board Secretary and Cash Reconciliation:*

Included in the packet are the Board Secretary and Cash Reconciliation Reports which are in agreement as of July 2019.

RESOLUTION #7-19: Accepting Board Secretary and Cash Reconciliation Report:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of July 2019.

13. D. 2. Resolution #8-19: Monthly Reports of Board Secretary and Cash Reconciliation:*

Included in the packet are the Board Secretary and Cash Reconciliation Reports which are in agreement as of August 2019.

RESOLUTION #8-19: Accepting Board Secretary and Cash Reconciliation Report:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of August 2019.

13. D. 3. Mileage Reimbursement:***MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of September/October 2019.

13. D. 4. Approval of Board Members and Board Secretary and Superintendent for Convention:

MOTION: The Superintendent calls for a motion to approve Justin Wright, Suzanne Applegate, Jennifer Dinardo, Ryan Fagan, Chris Hamilton, Alan Hynes, Vanessa Nichols, Malcolm Whitley, Rayna Denneler, Robert McDonnell, Karen Greer and Anthony Petruzzelli to attend the October School Boards Convention. Meals are to stay within the Accountability regulations.

13. D. 5. Approval of a Tuition Contract: ***MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2018-2019 school year for student #8199062674 with the Eastampton Township Board of Education (sending district) with tuition of \$10,500.00 (\$58.33 per diem) commencing September 10, 2018.

13. D. 6. Approval of a Tuition Contract: ***MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #6088 with the Eastampton Township Board of Education (sending district) with tuition of \$32,000.00 (\$177.78 per diem) commencing September 6, 2019.

13. D. 7. Approval of a Tuition Contract: ***MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #7805504977 with the Mt. Holly Township Board of Education (sending district) with tuition of \$32,000.00 (\$177.78 per diem) commencing September 6, 2019.

13. D. 8. Approval of a Tuition Contract: ***MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #6425 with the Eastampton Township Board of Education (sending district) with tuition of \$10,500.00 (\$58.33 per diem) commencing September 9, 2019.

13. D. 9. Approval of a Tuition Contract: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #8199062674 with the Eastampton Township Board of Education (sending district) with tuition of \$21,000.00 (\$116.67 per diem) commencing September 9, 2019.

13. D. 10. Approval of R&L Data Centers Payroll Services Agreement:*

RESOLUTION #9-19:

The School Business Administrator and Board Secretary call for a motion to approve an agreement with R&L Data Centers, Inc., for payroll services commencing July 1, 2019, ending June 30, 2020 per the fee schedule listed in contract under Item V. Service Fees.

13. D. 11. Approval of 2019-2020 Out of District Extended School Year Tuition Contracts:*

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve the 2019-2020 ESY placements in the Burlington County Special Services School District commencing on July 2, 2019 and terminating July 31, 2019 at a cost per pupil tuition amount of \$3,900.00 for each of the following students:

Student
#7469246779
#7891675754
#1612981543
#1763479054

13. D. 12. Resolution #10-19: Approval of Transfers:*

RESOLUTION #10-19:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the School Business Administrator and Board Secretary call for a resolution to approve the transfers as of August 31, 2019.

14. Unfinished Business:

None at this time.

15. New Business:

15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given

the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report: Justin Wright

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on September 9, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Karen Greer, Board Secretary